

Sturgis Public School District, St. Joseph County
Minutes of the Combined Study Session/Regular Meeting of the Board of Education
Held in the Sturgis Central Commons Board Room
Monday, December 14, 2015 – 5:30 p.m.

The Combined Meeting of the Board of Education was called to order by President Kerri Millett at 5:30 p.m.

A motion was made by Mr. Swihart with support from Mrs. Halling to approve the agenda as presented. 7 ayes – 0 nays, motion approved.

<u>Present:</u>	Kerri Millett	Paul Gorsuch	Gwen Donmyer
	Scott Swihart	Ann Bird	Scott Boland
	Emily Halling		

Absent:

Administration	Dr. Thomas Langdon, Superintendent
<u>Present:</u>	Julie Evans, Assistant Superintendent
	Ray Sterling, Business Manager

<u>Visitors</u>	Dan Root, Lauri Schirk, Susan Zeeb, Von Metzger, Jill Snyder, Nick Herblet, Jessica Bucklin, Ron Ehlers, Carol Brooks, Mark Adams, Nicole Airgood, Shawn Caldwell, Kris Crabill, Mike Stiles-WBET Radio, Mike Miller, Rosalie Currier-Sturgis Journal, Craig Evans
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<u>Sturgis Showcase:</u>	Dr. Langdon introduced Eastwood Principal Nicole Airgood, recently named MEMSPA Practicing Principal of the Year for the State of Michigan; Ms. Carol Brooks, 2015 Oster Award Winner; and Mrs. Susan Zeeb, who recently completed her Business Manager certification with MSBO. Congratulations to all!
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<u>Public Comments:</u>	There were no public comments.
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<u>The Consent Agenda:</u>	November meeting minutes, financial statements and invoices were reviewed. Dr. Millett would like any interested Board member to attend finance committee meetings. The committee met prior to this meeting to review financials. There were no questions. A motion was made by Mr. Swihart with support from Mrs. Bird to approve the Consent Agenda. 7 ayes – 0 nays, motion approved.
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Action Items for Immediate Consideration:

A. NEOLA Policy Update

The policy committee met prior to the meeting at Congress School on October 19 to review the latest update. There were no questions. A motion to approve the

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following changes was made by Mr. Swihart with support from Mrs. Donmyer. 7 ayes, 0 nays, motion approved.

Bylaws 0144.3 – Conflict of Interest revised re: solicitation of gifts and “nominal value” amount

Bylaws 0175.1 – Board Conferences, Conventions, Workshops revised to itemize expenses for reimbursement

Admin 1130 – Conflict of Interest revised to establish “nominal value” amount

Admin 1217 – Weapons new re: administration and weapons

Admin 1420 – School Admin Evaluation revised to add effective rating

Admin 1630.01 - FMLA revised to allow for incapacity due to pregnancy, definition of “spouse”

Professional Staff 3110 -Conflict of Interest revised to establish “nominal value” amount

Professional Staff 3217 - Weapons revised to include athletic events and further define “firearm”

Professional Staff 3430.01 - FMLA revised to allow for incapacity due to pregnancy, definition of “spouse”

Support Staff 4110 - Conflict of Interest revised to establish “nominal value” amount

Support Staff 4217 - Weapons revised to include athletic events and further define “firearm”

Support Staff 4430.01 - FMLA revised to allow for incapacity due to pregnancy, definition of “spouse”

Students 5517.02 – Sexual Violence new to name compliance officers and offer optional form

Students 5772 - Weapons revised to include athletic events and further define “firearm”

Students 5830 – Student Fundraising revised with new MDE guidelines for non-compliant fundraiser frequency, however USDA guidelines have not changed.

Finances 6110 – Grant Funds revised with guidelines re: identification of grant funds and adding “Cost Principals”

Finances 6111 – Internal Controls new for compliant written procedures

Finances 6146 – Post-issuance compliance for tax-exempt and tax-advantaged obligations revised to include SEC recommendations for self-reporting possible violations involving materially inaccurate statements

Finances 6320 – Purchasing revised for percentage allowed for purchases without formal bid procedure and bid protest procedures

Finances 6550 – Travel Payment and Reimbursements revised to include prior authorization for reimbursement from federal funds

Finances 6850 – Public Disclosure and Reporting revised to include requirement of link to ISD webpage when operating budget approved

Property 7217 – Weapons revised to include athletic events and further define “firearm”

Operations 8321 – Criminal Justice Information Security revised AGAIN to designate local agency security officer (LASO) and include procedures to change LASO, upgrade passwords, and Wi-Fi or mobile device protocol

Operations 8400 – School Safety Information revised re: issue of visitors to schools who “open carry” with a CPL.

Operations 8500 – Food Services revised re: meal requirements for students for whom a healthcare provider has provided medical certification of disability

Relations 9211 – District Support Organizations revised to add supporting district programs must be approved by the Board.

B. Board Officer and Committee Assignments

After some discussion, it was decided to postpone committee assignments until January. The proposed slate of officers presented: Dr. Kerri Millett-President, Mr. Paul Gorsuch-Vice President, Mrs. Ann Bird-Secretary, and Mr. Scott Swihart-Treasurer. There was a motion to approve by Mrs. Bird with support from Mrs. Donmyer. 7 ayes, 0 nays, motion approved.

In administrative reports Mr. Sterling reminded all present of the United Way basketball game at SHS on Wednesday. SPS will be playing a team from Burr Oak Tool. Please come out and support the team!

Mrs. Evans congratulated Mrs. Airgood, Ms. Brooks, and Mrs. Zeeb on their honors. She wished all present a Merry Christmas.

Dr. Langdon reminded Board members that there will be a retreat on February 29. There will be training sessions for the Board with School Advance on January 11 and March 14, following the study sessions already scheduled for those days. The legislature is in recess, so nothing from Lansing. Thanks to Mr. Ehlers and SHS staff for the gift of embroidered blanket. We will be celebrating Board Appreciation Month in January.

In Board Comments Mr. Swihart asked about the SHS door decorating contest. Mrs. Bucklin shared pictures of the three finalists. Mrs. Halling offered congratulations to Mrs. Zeeb, Ms. Brooks, and Mrs. Airgood. Mr. Boland enjoyed his first band concert! Mrs. Bird added her congratulations to Mrs. Zeeb, Ms. Brooks, and Mrs. Airgood. Mrs. Donmyer added congratulations and thought the choir did a great job at the Rotary meeting earlier in the day. Mr. Gorsuch added congratulations and reminded all of the one year anniversary of the Sandy Hook school tragedy. Our thoughts are with the families. Dr. Millett is looking forward to the orchestra concert and added her congratulations.

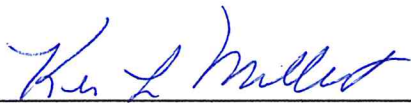
At 6:00 p.m. there was a motion to adjourn to executive session by Mrs. Donmyer with support from Mr. Gorsuch. Roll call – Ayes: Donmyer, Boland, Millett, Swihart, Halling, Bird and Gorsuch. Motion approved.

At 7:06 p.m. there was a motion to resume open session by Mr. Gorsuch with support from Mr. Swihart. Roll call – Ayes: Donmyer, Boland, Millett, Swihart, Halling, Bird and Gorsuch. Motion approved.

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There was a motion by Mr. Boland with support from Mrs. Donmyer to ratify the settlement discussed in closed session. Roll call – Ayes: Donmyer, Boland, Millett, Swihart, Halling, Bird and Gorsuch. Motion approved.

Dr. Millett adjourned the meeting at 7:07p.m., after a motion by Mr. Swihart with support from Mr. Boland. 7 ayes, 0 nays, motion approved.



Kerri Millett, President



Ann Bird, Secretary

Sturgis Public Schools, Board of Education, St. Joseph County

RESOLUTION

A combined meeting of the Board of Education (the "Board") of the District was held at the Sturgis Central Commons, in the District, on the 14th day of December, 2015, at 5:30 p.m.

The meeting was called to order by Board President, Dr. Kerri Millett

Present: Millett, Donmyer, Gorsuch, Bird, Boland, Swihart, and Halling

Absent: None

The following preamble and resolution were offered by Member Boland and supported by Member Donmyer:

Whereas:

1. On December 11, 2015, tenured teacher David VandeKopple tendered his letter of resignation, effective December 18, 2015, from his employment with the District under the terms of a negotiated Settlement Agreement and Release; and
2. This Board has determined that the District's interests are best served by accepting Mr. VandeKopple's letter of resignation and the terms of the Settlement Agreement and Release.

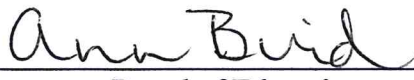
Now, therefore, be it resolved that:

1. This Board approves the terms of the Separation Agreement and Release as presented to the Board on this date.
2. This Board accepts Mr. VandeKopple's letter of resignation from his employment with the District.
3. This Board authorizes its Superintendent, or his designees, and legal counsel to take all necessary actions to implement the terms of the Separation Agreement and Release, as approved.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

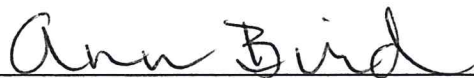
Ayes: Millett, Donmyer, Gorsuch, Bird, Boland, Swihart, and Halling

Nays: None

Motion declared adopted.


Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Sturgis Public Schools, St. Joseph County, Michigan, certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting held on December 15, 2015, the original of which resolution is a part of the Board's minutes and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.


Secretary, Board of Education