

Sturgis Public School District, St. Joseph County
Minutes of the Study Session of the Board of Education
Held in the Sturgis Central Commons Boardroom
Monday June 13, 2022 - 5:30 p.m.

The Study Session of the Board of Education was called to order by President Scott Boland at 5:30 p.m.

Pledge of Allegiance

A motion was made by Ms. Drumm with support from Mr. Myers to approve the agenda as presented. 7 ayes – 0 nays, motion approved.

<u>Present:</u>	Scott Boland	Ben Myers	Betsie Drumm
	Lynn Brand	Gwen Donmyer	Emily Halling
	Kerri Millett		

Absent: --

Administration	Dr. Arthur Ebert, Superintendent
<u>Present:</u>	Mrs. Nicole Gittinger, Assistant Superintendent
	Mr. Ray Sterling, Director of Finance

<u>Visitors</u>	Allen Meyer, Linda Phillips, Mike Stiles-WBET, and Michelle Patrick-Sturgis Journal.
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Sturgis Showcase:

A. Sturgis Success Annual Report

Mrs. Claudia Pahls provided the annual update regarding the Sturgis Success Program.

Public Comments: There were no public comments.

Informational Items:

A. Review of Board Policy 0144.2 - Board Member Ethics

Mrs. Halling reviewed the policy.

B. Section 98B Goal Reporting

Dr. Art Ebert provided information on Section 98B which can be located on the transparency found on the upper right-hand side of www.sturgisps.org.

The Consent Agenda: Consent agenda items were discussed. Any board member with questions on the May minutes should contact Mrs. Toni Andrews within the week. Mr. Sterling presented the May financial statements. Questions on financial statements and invoices should be directed to Mr. Sterling. Approval will be sought at the June 20th meeting.

Action Items for June 20th:

- A. Budget Amendment 2021-2022
Mr. Ray Sterling reviewed the amended information for the 2021-2022 budget.
- B. Colon Community Schools Business Office Agreement with SPS
Mr. Ray Sterling and Dr. Art Ebert reviewed the agreement between Colon Community Schools and Sturgis Public Schools.
- C. MHSAA Annual Membership Resolution 2022-2023
Dr. Art Ebert reviewed the MHSAA annual resolution.

In Administrative Reports, Mr. Sterling shared updates on projects happening within the district. Mrs. Gittinger had nothing to report. Dr. Ebert shared about the Leadership Boot Camp.

In Board Comments, Mr. Myers enjoyed being a part of the SPS graduation. Mrs. Brand suggested doing a satisfaction survey for staff. Mrs. Donmyer suggested sending thank you notes to the superintendents for the donations that they provided to start the Sturgis Success program.

Mrs. Halling had nothing to report. Ms. Drumm felt the graduation and retirement dinner went very well. Dr. Millett stated she is very proud of those who graduated. Mr. Boland enjoyed graduation and being able to give his daughter her diploma.

At 7:14 p.m. there was a motion to go into closed session for negotiations by Mrs. Halling with support from Mrs. Drumm. Roll vote: Aye-Drumm, Millett, Halling, Myers, Donmyer, Brand, Boland. 7 ayes, 0 nays, motion approved.

At 8:03 p.m. there was a motion to go back into open session by Ms. Drumm with support from Mr. Myers. Roll vote: Aye-Drumm, Millett, Halling, Myers, Donmyer, Brand, Boland. 7 ayes, 0 nays, motion approved.

At 8:04 p.m. there was a motion to go into closed session to consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation by Ms. Drumm with support from Dr. Millett. Roll vote: Aye-Drumm, Millett, Halling, Myers, Donmyer, Brand, Boland. 7 ayes, 0 nays, motion approved.

At 8:27 p.m. there was a motion to go back into open session by Ms. Drumm with support from Mrs. Brand. Roll vote: Aye-Drumm, Millett, Halling, Myers, Donmyer, Brand, Boland. 7 ayes, 0 nays, motion approved.

Mr. Boland adjourned the meeting at 8:27 p.m., after a motion by Mr. Myers with support from Mrs. Brand. 7 ayes – 0 nays, motion approved.



Scott Boland, President



Gwen Donmyer, Secretary

Sturgis Public School District, St. Joseph County
Minutes of the Regular Session of the Board of Education
Held at Sturgis Central Commons Boardroom
Monday, June 20, 2022 - 5:30 p.m.

The Regular Session of the Board of Education was called to order by President Scott Boland at 5:30 p.m.

Pledge of Allegiance

Introductions

A motion was made by Mrs. Halling to make a change to the agenda which was to move, under Action Items, the New Hires prior to the 2022-2023 Budget item with support from Mr. Myers. 5 ayes - 0 nays, motion approved.

<u>Present:</u>	Scott Boland	Ben Myers	Emily Halling
	Lynn Brand(5:43)	Betsie Drumm	Gwen Donmyer

<u>Absent:</u>	Kerri Millett
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Administration	Dr. Arthur Ebert, Superintendent
<u>Present:</u>	Mrs. Nicole Gittinger, Assistant Superintendent
	Mr. Ray Sterling, Director of Finance

<u>Visitors</u>	John Severance, Jill Kuhl, Brandon Anderson, Kaylee Boyle, Vince LaPorte, Kathy Hicks, Amy Hicks, Kate Hicks, Jessica Haller, Stephanie Walley, Bev Larimer, Chad Bennett, Allen Meyer, Mike Stiles-WBET, Michelle Patrick-Sturgis Journal.
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Action Items

- A. New Hires - Mrs. Gittinger introduced the new staff and shared information about each of them. A motion was made by Mrs. Halling to approve the New Hires with support from Ms. Drumm. 5 ayes - 0 nays, motion approved.

Action Items for June 27th:

- A. 2022-2023 Budget - Mr. Sterling reviewed the preliminary budget for 2022-2023 and noted that the finance committee went over it in more detail earlier. Please call Mr. Sterling with any questions by the end of the week.

<u>Public Comments:</u>	none
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The Consent Agenda: There was a motion to approve the consent agenda by Mrs. Donmyer with support from Mrs. Brand. 6 ayes, 0 nays, motion approved.

Action Items continued:

- B. Budget Amendment 2021-2022
A motion was made to approve the 2021-2022 Budget Amendment by Mrs. Donmyer with support from Mr. Myers, 6 ayes - 0 nays, motion approved.
- C. Colon Community Schools Business Office Agreement
Discussion took place. A motion was made to approve the Colon Community Schools Business Office agreement by Mr. Myers with support by Mrs. Brand, 6 ayes - 0 nays, motion approved.
- D. MHSAA Annual Membership Resolution 2022-2023
A motion was made by Mrs. Donmyer with support by Ms. Drumm to approve the MHSAA Annual Membership Resolution for 2022-2023, 6 ayes - 0 nays, motion approved.

Action Items for June 27th continued:

- B. Employee Contracts and Handbooks - Dr. Ebert shared the updates that have been made to handbooks and contracts one being each employee group would receive a 2% increase each year for four years. Contracts and calendars have been agreed upon for the four year period.
- C. SPS/SEIU Transportation & Maintenance (Contract & Wages)
Dr. Ebert stated that the information shared regarding the previous action item was primarily applicable to these categories also with a few exceptions.
- D. SPS/SEIU Food Service (Contract, Letter of Agreement, Wages)
Dr. Ebert stated that the information shared regarding the previous action item was primarily applicable to these categories also with a few exceptions.
- E. Superintendent Contract
Dr. Ebert provided updates on the superintendent contract.

In Administrative Reports, Mrs. Gittinger shared that SMS Summer Camp had approximately 45 students attending daily. Some of the activities the students participated in included planting a garden, geo caching, technology, woodshop, and art projects. Reading and math are done within these projects. Dr. Ebert asks everyone to continue to keep the students involved in the car accident and their families in your thoughts and prayers.

In Board Comments, Mrs. Brand and Mrs. Donmyer had nothing to share. The students involved in the accident have been on Mrs. Hallings mind. She reflected on how this will change their lives and that it will be important to be sensitive to their needs along with other students. Ms. Drumm congratulated the new hires and appreciated all the work on putting

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together the four year contracts. Mr. Myers attended the Novi Cheeringleading competition with the Sturgis team and said they did a great job. Mr. Boland thanked the bargaining team for their part in putting together the four year contract.

At 7:00 p.m. a motion was made to go into a closed session for a Periodic Personnel Evaluation of Staff Member by Ms. Drumm with support from Mr. Myers. Roll Call: Myers, Halling, Boland, Donmyer, Brand, Drumm. 6 ayes, 0 nays, motion approved.

At 8:10 p.m. a motion was made to go back into open session by Ms. Drumm with support from Mr. Myers. Roll Call: Myers, Halling, Boland, Donmyer, Brand, Drumm. 6 ayes, 0 nays, motion approved.

Mr. Boland adjourned the meeting at 8:10 p.m., after a motion by Mr. Myers with support from Mrs. Donmyer. 6 ayes – 0 nays, motion approved.



Scott Boland, President



Gwen Donmyer, Secretary

Sturgis Public School District, St. Joseph County
Minutes of the Budget Hearing of the Board of Education
Held at Sturgis Central Commons Boardroom
Monday, June 27, 2022– 5:30 p.m.

The Budget Hearing of the Board of Education was called to order by Vice-President Emily Halling at 5:31 p.m.

Pledge of Allegiance

A motion to approve the agenda as presented was made by Mr. Myers with support from Dr. Millett. 5 ayes – 0 nays, motion approved.

<u>Present:</u>	Kerri Millett	Emily Halling	Lynn Brand
	Gwen Donmyer	Ben Myers	Betsie Drumm(5:34)

<u>Absent:</u>	Scott Boland
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Administration	Art Ebert, Superintendent (remote)
<u>Present:</u>	Nicole Gittinger, Assistant Superintendent
	Ray Sterling, Director of Finance

<u>Visitors:</u>	Chad Bennett, Toni Andrews, Michelle Patrick-Sturgis Journal, Mike Stiles-WBET, Allen Meyer. Sarah Meyer.
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Review of Proposed Budget:

Director of Finance, Ray Sterling, reviewed the budget and shared a few changes since the June 20th meeting. Mrs. Halling asked for clarification on the changes. Mr. Sterling provided that information.

<u>Public Comments:</u>	There were no public comments.
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Mrs. Halling adjourned the meeting at 5:40 p.m. after a motion by Ms. Drumm with support from Mrs. Donmyer. 6 ayes – 0 nays, motion approved.



Scott Boland, President



Gwen Donmyer, Secretary

Sturgis Public School District, St. Joseph County
Minutes of the Special Meeting of the Board of Education
Held at Sturgis Central Commons Boardroom
Monday, June 27, 2022 – 5:30 p.m.

The Special Meeting of the Board of Education was called to order by Vice-President Emily Halling at 5:40 p.m.

A motion was made by Mrs. Donmyer with support from Mr. Myers to approve the agenda as presented. 6 ayes, 0 nays, motion approved.

<u>Present:</u>	Lynn Brand	Emily Halling	Betsie Drumm
	Gwen Donmyer	Ben Myers	Kerri Millett

<u>Absent:</u>	Scott Boland
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Administration	Dr. Arthur Ebert, Superintendent (remote)
<u>Present:</u>	Ms. Nicole Gittinger, Assistant Superintendent
	Mr. Ray Sterling, Director of Finance

<u>Visitors:</u>	Chad Bennett, Toni Andrews, Michelle Patrick-Sturgis Journal, Mike Stiles-WBET, Allen Meyer, Sarah Meyer.
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<u>Public Comments:</u>	There were no public comments
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Action Items:

A. 2022-2023 Budget

There was a motion to adopt the 2022-2023 Budget by Dr. Millett with support from Mrs. Donmyer. 6 ayes, 0 nays, motion approved.

B. Employee Contracts and Handbooks

There was a motion to approve the Employee Contracts and Handbooks by Dr. Millett with support from Mrs. Donmyer. 6 ayes, 0 nays, motion approved.

C. SPS/SEIU Transportation/Maintenance (Contract & Wages)

Mr. Sterling informed the board that he has not yet received approval from the union on these items. There was a motion to approve the SPS/SEIU Transportation/Maintenance (Contracts & Wages) by Mr. Myers with support from Ms. Drumm. 6 ayes - 0 nays, motion approved.

D. SPS/SEIU Food Service (Contract, Letter of Agreement, Wages)

Mr. Sterling informed the board that he has not yet received approval from the union on these items. There was a motion to approve the SPS/SEIU Food Service (Contracts, Letter of Agreement & Wages) by Ms. Drumm with support from Dr. Millett 6 ayes - 0 nays, motion approved.

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E. Superintendent Contract

There was a motion made to approve the Superintendent's Contract by Mrs. Donmyer with support from Mrs. Brand. 6 ayes - 0 nays, motion approved.

In administrative reports, Mr. Sterling shared that Eastwood's painting and flooring are close to being done. Mrs. Gittinger shared that WIDA scores will be released on July 1st. These will be reviewed and work will start on redesigning the ESL program. Dr. Ebert had nothing to report.

In Board comments, Ms. Drumm commended everyone involved in Sturgis Fest. Dr. Millett congratulated Mike Stiles for being Citizen of the Year. Mrs. Donmyer thanked everyone for all their hard work. Mrs. Brand appreciated that Sturgis Public Schools plans projects in advance. Mr. Myers had nothing to report. Mrs. Halling clarified that the two new hires (teachers) that were not present at the last meeting would be approved at a future meeting.

At 6:00 p.m. there was a motion by Ms. Drumm with support from Dr. Millett to adjourn to closed session to consult with its attorney regarding trial or settlement strategy in connection with specific litigation. Roll Call: Ayes-Millett, Drumm, Halling, Myers, Brand, and Donmyer. 6 ayes, 0 nays, motion approved.

At 6:19 p.m. there was a motion to resume the open session by Ms. Drumm with support from Mrs. Brand. Roll Call: Ayes-Millett, Drumm, Halling, Myers, Brand, and Donmyer. 6 ayes, 0 nays, motion approved.

At 6:20 p.m. there was a motion by Mrs. Donmyer with support from Ms. Drumm to adjourn to closed session to wrap up the periodic personnel evaluation of a staff member. Roll Call: Ayes-Millett, Drumm, Halling, Myers, Brand, and Donmyer. 6 ayes, 0 nays, motion approved.

At 8:00 p.m. there was a motion to resume the open session by Dr. Millett with support from Ms. Drumm. Roll Call: Ayes-Millett, Drumm, Halling, Myers, Brand, and Donmyer. 6 ayes, 0 nays, motion approved.

Mrs. Halling adjourned the meeting at 8:00 p.m. after a motion by Mrs. Donmyer with support from Mrs. Brand. 6 ayes, 0 nays, motion approved.



Scott Boland, President



Gwen Donmyer, Secretary

NOTICE OF CHANGE (LOCATION) SCHOOL BOARD MEETING

**PLEASE TAKE NOTICE THAT THE NOVEMBER MEETING
SCHEDULE HAS BEEN CHANGED.**

DATE OF MEETING: July 18, 2022

PLACE OF MEETING: STURGIS HIGH SCHOOL
CAFETERIA ANNEX
261 VINEWOOD

HOUR OF MEETING: 5:30 P.M.

**TELEPHONE NUMBER OF
PRINCIPAL OFFICE OF
BOARD OF EDUCATION:** (269) 659-1502



**Gwen Donmyer, Secretary
Board of Education**

June 13, 2022

Sturgis Journal
Attn: Classified Department
205 E. Chicago Rd
Sturgis, MI

To Whom It May Concern:

Please assist me in putting a **Notice of a Public Hearing on Proposed 2022-2023 Budget** for Sturgis Public Schools in the Sturgis Journal to appear on **June 21, 2022**. It **must appear on that date, no sooner nor no later.**

I am attaching a copy of the notice to be placed in the Journal. If you have any question, please contact me at 659-1502 to verify information.

Please put information in a compact space but still easily readable. Note: The sentence "**The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing**" must be in 11-point boldfaced type.

Your expertise in this matter is greatly appreciated.

Sincerely,



Dr. Art Ebert
Superintendent

(See Next Page for Resolution)

**THE STURGIS PUBLIC SCHOOL DISTRICT
ST. JOSEPH COUNTY, MICHIGAN**

**NOTICE OF A PUBLIC HEARING
ON PROPOSED 2022-2023 BUDGET**

PLEASE TAKE NOTICE that on June 27th, 2022, at 5:30 p.m., the Board of Education of Sturgis Public Schools will hold a budget hearing at Sturgis Central Commons to consider the District's proposed 2022-2023 budget.

The Board may not adopt its proposed 2022-2023 budget until after the public hearing. A copy of the proposed 2022-2023 budget including the proposed property tax millage rate is available for public inspection during normal business hours at the District Office of Sturgis Public Schools located at Sturgis Central Commons.

The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.

This notice is given by order of the Board of Education.

Gwen Donmyer, Secretary
June 13, 2022

PUBLIC NOTICE

Sturgis Public Schools are soliciting bids for the 2022-2023 school year dairy delivery. Bid documents can be obtained at the Food Service office at 909 Franks Ave, Sturgis, MI 49091 (269) 659-1546 or online at www.sturgisps.org. Sealed bids should be submitted to Sturgis Public Schools, 107 W. West St. Sturgis, MI 49091. Bids should state "DAIRY BIDS". Bids will be received until 8am on Friday, July 1, 2022. Bids will be publicly opened and read aloud at that time. The owner reserves the right to accept or reject any or all bids and to waive any irregularities if it is to the advantage of the district

June 16, 18, 21, 2022