

Sturgis Public School District, St. Joseph County
Minutes of the Study Session of the Board of Education
Held in the Sturgis Central Commons Boardroom
Monday, November 8, 2021

The Study Session of the Board of Education was called to order by President Scott Boland at 5:30 p.m.

Mrs. Halling requested to add Policy Review to section VII. A motion was made by Ms. Drumm with support from Mr. Swihart to approve the agenda with the addition of Policy Review added to section VII . 7 ayes – 0 nays, motion approved.

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|-----------------|---------------|--------------|---------------|
| <u>Present:</u> | Scott Swihart | Scott Boland | Kerri Millett |
| | Lynn Brand | Betsie Drumm | Emily Halling |
| | Gwen Donmyer | | |

Absent: none

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| Administration | Dr. Arthur Ebert, Superintendent |
| <u>Present:</u> | Mrs. Nicole Gittinger, Assistant Superintendent |
| | Mr. Ray Sterling, Director of Finance |

Visitors Von Metzger, Tori Metzger, Mike Miller, Allen Meyer, Michelle Patrick-Sturgis Journal, Mike Stiles-WBET.

Sturgis Showcase: Matt Kelly from Plant Moran shared the results of the audit. He shared that it was an excellent audit and there were no findings.

Public Comments: There were no public comments.

The Consent Agenda: Consent agenda items were discussed. Any board member with questions on the October minutes should contact Mrs. Toni Andrews within the week. Mr. Sterling presented the October financial statements. Questions on financial statements and invoices should be directed to Mr. Sterling. Approval will be sought at the November 15th meeting.

Action Items for Immediate Consent:

A. New Hire

Mrs. Gittinger introduced Tori Metzger-GSRP and shared a little information about her. A motion was made by Mrs. Halling with support from Mrs. Donmyer. 7 ayes - 0 nays. Motion approved.

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B. Permanent Substitute Wage Change

Permanent substitute wages will change from \$110 to \$125 per day and will have the use of a district Chromebook. A motion was made by Dr. Millett with support by Ms. Drumm. 7 ayes - 0 nays. Motion approved

C. Middle School Electives

The new Sturgis Middle School elective classes for this school year were shared. A motion was made by Ms. Drumm with support by Mrs. Brand. 7 ayes-0 nays. Motion approved.

Action Items for November 15:

A. NEOLA 1st Read

Dr. Ebert Art reviewed the NEOLA update 36.1 and what revisions would be made to the SPS bylaws.

B. Annual Summer Tax Resolution

Mr. Sterling explained the annual resolution.

C. Vaping Sensor RFP

Mr. Sterling reviewed the two bids received and the recommendation. Mr. Metzger answered questions and there was some additional discussion. A video regarding the sensors was viewed.

Policy Review:

- A. There was review and discussion of policy po#0155 Committees. The question was asked if committees need to follow the Open Meetings Act (take minutes and post them) since there are multiple board members involved. Dr. Ebert will check with NEOLA and share this information.

In Administrative Reports

Mr. Sterling shared updates on current projects taking place in the district including signage and the Eastwood roof project. He acknowledged and thanked all staff that were involved in the audit.

Mrs. Gittinger provided information from the ELA Core Team. M-Step data was reviewed and recommendations from the team were shared.

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Dr. Ebert added his congratulations on no findings with the audit especially with this being a most difficult year due to many challenges. Congrats to the Volleyball team for making it to the finals. Also happy that the SHS play was able to happen in a normal manner including three performances.

In Board Comments

Mrs. Brand expressed how great of a job was done on the SHS play "Clue". She thanked Mrs. Halling for keeping everyone on track with policy updates.

Mrs. Brand expressed her concern about staff burn out.

Mrs. Donmyer thanked Mr. Sterling for all he does.

Mrs. Halling shared that the SHS play was entertaining and she appreciated how many students were involved. She stated that SPS is doing a great job to be in the financial position we are in and requested that the board could have the opportunity to share ideas on where money could go before a budget adjustment is made. She has seen staff very excited about the interactive whiteboards..

Mr. Swihart wants the community to know how fortunate we are to have such a great finance team. He really appreciates them.

Ms. Drumm also thanked Mr. Sterling. Her and her kids went to play and everyone enjoyed it.

Dr. Millett stated that we just need to believe in ourselves and our community.

Mr. Boland congratulated the girls swim team on a great job and shared his congrats on the audit.

Mr. Boland adjourned the meeting at 7:13 p.m., after a motion by Mr. Swihart with support from Mrs. Donmyer. 7 ayes – 0 nays, motion approved.



Scott Boland, President



Emily Halling, Secretary

Sturgis Public School District, St. Joseph County
Minutes of the Regular Session of the Board of Education
Held at Congress School Library
Monday, November 15, 2021

The Regular Session of the Board of Education was called to order by President Scott Boland at 5:31 p.m.

A motion was made by Mrs. Brand with support from Ms. Drumm to approve the agenda as presented. 4 ayes – 0 nays, motion approved.

Present: Scott Boland Emily Halling
Lynn Brand Betsie Drumm Gwen Donmyer (5:35)

Absent: Scott Swihart Kerri Millett

Administration Dr. Arthur Ebert, Superintendent
Present: Mrs. Nicole Gittinger, Assistant Superintendent
Mr. Ray Sterling, Director of Finance

Visitors Von Metzger, Allen Frohriep, Jimmy Lamb, Dawn Rooyakkers, Nick Herblet, Amanda Feyes, Amanda Stiles, Tracy Carver, Kristin Woods, Catherine Miller, Heather Brew, Doug Camburn, Vince LaPorte, Mike Stiles-WBET, Jeri Tezloff, Amy Claar.

Sturgis Showcase Congress Staff - Jeri Tetzloff, Amanda Feyes, Amy Claar
Shared about the Super Hero theme and highlighted all the Super Hero support staff. This included videos of Congress students telling why they are thankful for the support staff.

Trojan Heroes - Art Ebert/Nicole Airgood
This month's heroes were Allen Frohriep-SHS Custodian, Tracy Carver-Bus Driver, and Heather Brew-SMS Teacher. Dr. Ebert shared comments from nominations and presented each with a framed certificate.

Proposed Technology Protection and Internet Safety Measures-
Von Metzger
Mr. Metzger reviewed security measures for the schools in our district and within the county. Information was shared regarding possible changes to increase security for our internet and network.

Public Comments: There were no public comments.

The Consent Agenda: There was a motion to approve the consent agenda by Mrs. Halling with support from Mrs. Donmyer. 5 ayes, 0 nays, motion approved.

Immediate Action Items:

- A. Curriculum for Experiential Learning Course
There was a motion to approve the curriculum by Mrs. Donmyer with support from Mrs. Halling. 5 ayes, 0 nays, motion approved
- B. Update Name Change in Bylaws - Airgood to Gittinger
There was a motion to approve the name change by Mrs. Halling with support from Ms. Drumm. 5 ayes, 0 nays, motion approved

Action Items:

- A. NEOLA Policy Update Second Reading -Art Ebert reviewed
A motion was made to approve the NEOLA policy update by Mrs. Halling with support from Mrs. Brand. 5 ayes, 0 nays, motion approved
- B. Annual Summer Tax Resolution - Ray Sterling reviewed
A motion was made to approve the Summer Tax Resolution by Mrs. Halling with support from Ms. Drumm. 5 ayes, 0 nays, motion approved.
- C. Vaping Sensor RFP-Art Ebert reviewed
Discussion took place. Von Metzger, Nick Herblet and Jimmy Lamb answered questions. An amended motion was made by Mrs. Donmyer with support from Mrs. Brand to approve the purchase of the vaping sensors but prior to them becoming operational an educational component will be included in the discipline process. 4 ayes, 1 nay, motion approved.

In Administrative Reports Mr. Sterling shared an overview of ESSER II and ESSER III funds. There was discussion on possibilities for spending these monies. Dr. Ebert will communicate with the board via email to collect thoughts on future spending of ESSER funds.

Mrs. Gittinger had the pleasure of subbing as a SHS principal and SMS teacher. Shout out to Vince LaPorte and Andy Hatt for assisting at SMS by subbing when the need was shared out.

Dr. Ebert thanked and complimented the board on the discussion regarding vapor sensors and ESSER funds. The NEOLA representative is seeking clarification of the question regarding if board committees that have a quorum would have to follow the Open Meetings Act. A video trailer of the 1999 SHS Baseball Team documentary was viewed.

In Board Comments

Ms. Drumm wanted the public to see what the breakdown on ESSER funds were. She thanked the Trojan Heroes and always enjoys hearing about them.

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Mrs. Halling thanked Congress School for hosting the board meeting. She loves Trojan Heroes and thought it would be a great idea to follow this format in the classroom for Students of the Month.

Mrs. Donmyer loved the videos of the Congress kids that were shared during the presentation. Fabulous job to all the EA's and Trojan Heroes. Thanks to Art Ebert and Nicole Gittinger for all they do along with Von Metzger and the principals too.

Mrs. Brand shared that the Trojans Heroes and the presentation highlighting the support staff was awesome. Thank you to Congress School for the great food. She felt it was a great incentive to pay one days pay to those in the hiring process with EduStaff.

Mr. Boland congratulated the Trojan Heroes and the Congress Super Heroes. He wished everyone a safe and happy Thanksgiving holiday.

Mr. Boland adjourned the meeting at 7:10 p.m., after a motion by Mrs. Brand with support from Mrs. Halling. 5 ayes – 0 nays, motion approved.



Scott Boland, President



Emily Halling, Secretary

Annual Summer Tax Resolution

Sturgis Public Schools (the "District")

A regular meeting of the Board of Education (the "Board") was held at Congress Elementary School, within the boundaries of the District, on the 15th day of November, 2021, at 5:30 o'clock in the p.m. (the "Meeting")

The meeting was called to order by Scott Boland, President.

Present: Members: Scott Boland, Lynn Brand, Betsie Drumm, Gwen Donmyer, Emily Halling

Absent: Members: Scott Swihart, Kerri Millett,

The following preamble and resolution were offered by Member Emily Halling and supported by Member Betsie Drumm.

WHEREAS, this Board previously adopted a resolution to impose a summer tax levy to collect 100% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board, pursuant to 1976 PA 451, as amended (the Revised School Code), invokes for 2021 its previously adopted ongoing resolution imposing a summer tax levy of 100% of annual school property taxes, including debt service, upon the property located within the District and continuing from year-to-year until specifically revoked by the Board and requests that each city and/or township in which the District is located collect those summer taxes.

2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which the District is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2022 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the appropriate governing bodies before January 1, 2022.

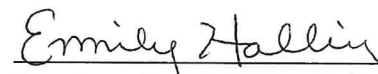
3. Pursuant to and in accordance with Section 1613(1) of the Revised School Code, the Superintendent or designee is authorized and directed to negotiate on behalf of the District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under MCL 380.1611 or MCL 380.1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

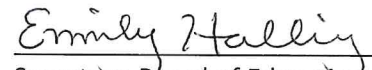
Ayes: Members – Boland, Donmyer, Halling, Drumm, Brand

Nays: Members – None

Resolution declared adopted.


Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Sturgis Public Schools, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes regular meeting held on November 15, 2021, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meeting Act" (Act 267, Public Acts of Michigan 1976, as amended).


Secretary, Board of Education