

Sturgis Public School District, St. Joseph County
Minutes of the Organizational Meeting of the Board of Education
Held in the Sturgis Central Commons Board Room
Monday, July 15, 2019 – 5:30 p.m.

President Scott Boland called the Organizational Meeting of the Board of Education to order at 5:30 p.m. in the Central Commons Board Room.

Present: Kerri Millett Gwen Donmyer Scott Boland
Ann Bird Paul Gorsuch

Absent: Scott Swihart Emily Halling

Administration Dr. Arthur Ebert, Superintendent
Present: Ms. Nicole Airgood, Assistant Superintendent
Mr. Ray Sterling, Business Manager

Visitors: Michelle Patrick-Sturgis Journal, Mike Stiles-WBET Radio, Patti Miller,
Jeannine Koeneke, J.B. Starkey, Lisa Yoquelet, Mark Adams

A motion was made by Mrs. Donmyer with support from Mrs. Bird to approve the agenda as presented. 5 ayes – 0 nays, motion approved.

Dr. Ebert and Mr. Sterling reviewed the following for consideration:

- A. The Board will use the Michigan Liquid Asset Fund and designate Sturgis Bank and Trust Co. as the local depository for Accounts Payable, Payroll, Trust and Agency, Flexible Spending, Capital Projects, and Debt Retirement Accounts. The Board designates Fifth Third Bank as the depository for Health Savings Accounts. There was a motion to approve by Mrs. Donmyer with support from Dr. Millett. 5 ayes, 0 nays, motion approved.
- B. The Board shall designate the Superintendent and/or Director of Finance to sign checks, contracts, agreements, and purchase orders on its behalf and further, that all administrators be authorized to sign purchase orders and petty cash checks. There was a motion to approve by Mrs. Donmyer with support from Dr. Millett. 5 ayes, 0 nays, motion approved.
- C. The Board of Education will establish the schedule for study sessions and regular meetings. In general, the meetings will be held on the second and third Mondays of the month. The second Monday will be a study session in the SCC Board Room. The third Monday will be the regular meeting and location will vary, with meetings scheduled at each school building. There will normally be one scheduled meeting in July, August, December and February. There was a motion to approve the schedule by Mr. Gorsuch with support from Mrs. Bird. 5 ayes, 0 nays, motion approved.
- D. Grant the Superintendent, Director of Finance, Bookkeeper and Superintendent's Secretary the authority to access the District Safety Deposit Box. There was a motion to approve by Mrs. Donmyer with support from Mrs. Bird. 5 ayes, 0 nays, motion approved.

- E. Authorize the Superintendent and Director of Finance to attend and delegate as necessary the routine responsibilities of the Board Treasurer and Secretary including, but not limited to, investing funds, conducting elections, and posting notices in accordance with Board Policy. The Board Finance Committee is charged with the task of approving recommendations for the movement of investments. There was a motion to approve by Dr. Millett with support from Mr. Gorsuch. 5 ayes, 0 nays, motion approved.
- F. Retain the Thrun Law Firm, P.C. for the 2019-2020 school year. Haas/ Caywood PC will continue to be used for specific local issues. There was a motion to approve by Mr. Gorsuch with support from Mrs. Donmyer. 5 ayes, 0 nays, motion approved.
- G. The Board shall designate the Superintendent, Director of Finance, and / or Assistant Superintendent to apply for and oversee Federal and State Programs as required for Civil Rights Compliance. There was a motion to approve by Mrs. Bird with support from Mr. Gorsuch. 5 ayes, 0 nays, motion approved.
- H. The Board shall designate the Director of Finance as Electronic Transfer Officer (ETO). There was a motion to approve by Mrs. Donmyer with support from Mr. Gorsuch. 5 ayes, 0 nays, motion approved.
- I. The Board shall approve program coordinators listed in public notices as required for Civil Rights Compliance. There was a motion to approve by Mrs. Donmyer with support from Mr. Gorsuch. 5 ayes, 0 nays, motion approved.
- J. After discussion and reassignments, there was a motion to approve the board committee and representative appointments by Mrs. Donmyer with support from Mrs. Bird. 5 ayes, 0 nays, motion approved.

Mr. Boland adjourned the organizational meeting at 5:47 p.m. after a motion by Mr. Gorsuch with support from Mrs. Donmyer. 5 ayes, 0 nays, motion approved.



Scott Boland, President



Kerri Millett, Treasurer

Sturgis Public School District, St. Joseph County
Minutes of the Study Session of the Board of Education
Held in the Sturgis Central Commons Board Room
Monday, July 15, 2019 – Immediately following the Organizational Meeting

The Study Session of the Board of Education was called to order by President Scott Boland at 5:47 p.m.

A motion was made by Mr. Gorsuch with support from Mrs. Donmyer to approve the agenda as presented. 5 ayes – 0 nays, motion approved.

<u>Present:</u>	Paul Gorsuch	Kerri Millett	Gwen Donmyer
	Scott Boland	Ann Bird	

<u>Absent:</u>	Scott Swihart	Emily Halling
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Administration	Dr. Arthur Ebert, Superintendent
<u>Present:</u>	Ms. Nicole Airgood, Assistant Superintendent
	Mr. Ray Sterling, Business Manager

<u>Visitors</u>	Michelle Patrick-Sturgis Journal, Mike Stiles-WBET Radio, Patti Miller, Jeannine Koenek, J B Starkey, Lisa Yoquelet, Mark Adams
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<u>Sturgis Showcase:</u>	Dr. Ebert introduced SHS Physical Education Teacher J B Starkey, who discussed Physical Literacy with the board, advocating for more P E time in student schedules.
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<u>Public Comments:</u>	There were no public comments.
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<u>The Consent Agenda:</u>	Mr. Sterling reviewed the June financial statements. Any board member with questions on the June minutes should contact Mrs. Karen Stimson within the week. Questions on financial statements and invoices should be directed to Mr. Sterling. Approval will be sought at the July 22 meeting.
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Action Items for Immediate Consideration:

A. SPS/SEIU Transportation & Maintenance Agreement

Dr. Ebert reviewed the process and noted there will be a 1% pay increase. There was a motion to support the agreement by Mrs. Donmyer with support from Mrs. Bird. 5 ayes, 0 nays, motion approved.

B. Sale of 209 Ilene Street (Arden Park Building)

Dr. Ebert reviewed the offer and counter offer. There was a motion to approve the sale by Mrs. Donmyer with support from Mr. Gorsuch. 5 ayes, 0 nays, motion approved.

Action Items for July 22:

A. Athletic Fees/Supplemental Insurance

Athletic Director Mark Adams reviewed the history and rising cost of the insurance. He would like to offer optional coverage to parents that need it, and cut fees in half. 92% of students in athletics have coverage of some kind.

B. Food Service Community Eligibility Option

Food Service Director Patti Miller announced that we are able to expand free breakfast/lunch to all students K-8 for the 2019-2020 school year.

C. Tenure/Probation Recommendations

The list shows teachers recommended for advancement on the tenure/probation schedule. Please let Dr. Ebert or Mrs. Stimson know if you have any questions.

D. Assistant Superintendent Contract

Dr. Ebert recommended that the contract include the same vacation as the SHS Principal.

In administrative reports Mr. Sterling informed the board we received three bids for the energy project. He would like volunteers for interviews on Wednesday or Thursday. Thanks to Mrs. Bird and Dr. Millett for offering to participate. He reviewed the traffic/parking situation for the start of school. Signs will be posted. The Wenzel project to move the office has been delayed to summer 2020. At Congress, the new playground border and pad will be poured next week.

Mrs. Airgood announced that the SMS ELA Curriculum is available for review in the district office corridor at SCC. Thanks to Teacher Drew Rutenbar for his help with the organization.

Dr. Ebert congratulated Mrs. Miller on the CEO news. He noted we will only have three half-days this year. He also congratulated Principal Mike Miller and staff on the Eastwood designation as a Leader in Me Lighthouse School. There are only 300 in the world!

In Board Comments Mrs. Bird congratulated Mr. Boland on his first meetings as president. Mr. Gorsuch thanked J B Starkey for his program, and thanked Mr. Adams and Mrs. Miller for their presentations. Mrs. Donmyer and Dr. Millett echoed those sentiments.

Mr. Boland adjourned the meeting at 6:52 p.m., after a motion by Mrs. Donmyer with support from Mr. Gorsuch. 5 ayes, 0 nays, motion approved.



Scott Boland, President



Kerri Millett, Treasurer



Sturgis Public Schools

107 West West Street, Sturgis, MI 49091
Phone 269.659.1500
www.sturgisps.org

Art Ebert, Superintendent
Nicole Airgood, Asst. Superintendent

July 15, 2019

Re: Authorizing sale of 209 Ilene Street, Sturgis, MI 49091

Pursuant to a resolution of the Sturgis Public Schools Board of Education adopted at a meeting held on Monday, July 15, 2019, the Board authorized the sale of 209 Ilene Street, Sturgis, MI 49091 and directed the Superintendent (or designee) to execute the deed on behalf of the district.

Dr. Arthur Ebert
Superintendent of Schools

Mr. Scott Boland
Board of Education President

"To Support and Empower All to be Learners and Servers."

Sturgis Public School District, St. Joseph County
Minutes of the Regular Meeting of the Board of Education
Held in the Sturgis Central Commons Board Room
Monday, July 22, 2019 – 5:30 pm

The Regular Meeting of the Board of Education was called to order by Vice President Scott Swihart at 5:30 p.m.

A motion was made by Mr. Gorsuch with support from Dr. Millett to approve the agenda as presented. 4 ayes – 0 nays, motion approved.

Present: Paul Gorsuch Kerri Millett
Scott Swihart Emily Halling

Absent: Scott Boland Ann Bird Gwen Donmyer

Administration Present: Dr. Arthur Ebert, Superintendent
Ms. Nicole Airgood, Assistant Superintendent
Mr. Ray Sterling, Business Manager

Visitors Michelle Patrick-Sturgis Journal, Mike Stiles-WBET Radio, Katelynd Dreger, Doug Camburn, Nick Herblet, Patti Miller, Mark Adams, Matt Earl-Trane

Sturgis Showcase: SHS Principal Nick Herblet reviewed the behavior team recommendations that went into the Student Handbook Code of Conduct supplement with the step system included.

Public Comments: There were no public comments.

The Consent Agenda: There were no questions on the minutes, financials and invoices from June. There was a motion to approve by Dr. Millett, with support from Mr. Gorsuch. 4 ayes, 0 nays, motion approved.

Action Items:

A. Athletic Fees/Supplemental Insurance

Mr. Adams reviewed the rising costs of supplemental insurance for athletics and recommends that SPS no longer sponsor supplemental insurance, but offer an option for those without insurance, and lower the athletic fees. There was a motion of support by Dr. Millett with support from Mrs. Halling. 4 ayes, 0 nays, motion approved.

B. Food Service Community Eligibility Option

There was a motion to approve CEO for 2019-2020 by Mr. Gorsuch with support from Dr. Millett. 4 ayes, 0 nays, motion approved.

C. Tenure/Probation Recommendations

There was a motion to approve the recommendations by Mr. Gorsuch with support from Mrs. Halling. 4 ayes, 0 nays, motion approved.

D. Assistant Superintendent Contract

There was a motion to adjust the vacation time by Dr. Millett with support from Mrs. Halling. 4 ayes, 0 nays, motion approved.

E. Student Handbook Code of Conduct

There was a motion to approve the code of conduct by Dr. Millett with support from Mr. Gorsuch. Mrs. Halling commented that she sees support for kids and clear explanations of discipline. 4 ayes, 0 nays, motion approved.

F. Energy Savings Program Recommendation

There was a motion to approve Trane for the energy savings program by Dr. Millett with support from Mr. Gorsuch. 4 ayes, 0 nays, motion approved.

G. Purchase of Vehicle Lift

Transportation Director Doug Camburn reviewed the recommendation to replace rather than repair the lift, based on new features and the cost of repair. Motion to approve by Mrs. Halling with support from Dr. Millett. 4 ayes, 0 nays, motion approved.

H. Milk Bid Recommendation

There was a motion to approve Cedar Crest Dairy for milk deliveries for 2019-2020 by Dr. Millett with support from Mr. Gorsuch. 4 ayes, 0 nays, motion approved.

In administrative reports Mr. Sterling informed the board that Plante Moran will be back in two weeks to complete the year end audit of 2018-2019.

Mrs. Airgood had heard from Mr. Swihart and is looking for another volunteer for the Curriculum Committee.

Dr. Ebert put out a request for class partners to begin the year in each kindergarten room. Seven of the 11 position are filled already. The Congress playground project is underway. There will be updates on the website to allow the public to follow along with the projects.

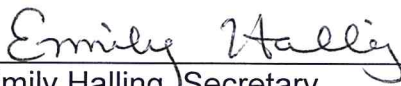
In Board Comments Dr. Millett was good. Mr. Swihart commented on the radio interview he heard that morning. He thanked Mr. Camburn and the Behavior Committee for their work. He reminded all that the Home Grown Music Festival will be on Saturday, August 10. Mrs. Halling is excited about all the work being done, especially with kindergarten volunteers and behavior. Mr. Gorsuch thought it was a good meeting and thanked Mr. Herblet for the program. Mr. Swihart did a great job his first time chairing the meeting.

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Mr. Swihart adjourned the meeting at 6:28 p.m., after a motion by Mrs. Halling with support from Mr. Gorsuch. 4 ayes, 0 nays, motion approved.



Scott Swihart, Vice President



Emily Halling, Secretary