

Sturgis Public School District, St. Joseph County
Minutes of the Study Session of the Board of Education
Held in the Sturgis Central Commons Board Room
Monday, September 10, 2018 – 5:30 p.m.

The Study Session of the Board of Education was called to order by President Ann Bird at 5:31 p.m.

A motion was made by Mrs. Donmyer with support from Mr. Gorsuch to approve the agenda as presented. 6 ayes – 0 nays, motion approved.

<u>Present:</u>	Paul Gorsuch	Kerri Millett	Scott Swihart
	Scott Boland	Gwen Donmyer	Ann Bird

Absent: Emily Halling

Administration	Dr. Arthur Ebert, Superintendent
<u>Present:</u>	Ms. Nicole Airgood, Assistant Superintendent
	Mr. Ray Sterling, Director of Finance

<u>Visitors</u>	Von Metzger, Patti Miller, Aleece Weller, Michelle Patrick-Sturgis Journal, Ashlee Stephens, Kris Crabill, Brooke Moses, Bev Larimer, Chris Koeneke, Jeannine Koeneke, Samantha Koeneke, Beth Clark, Karen Wegner, Dave Northrop, Natalie Kasten, Marissa Welch, Michele DeVries, Alexis Gearing, Brooke Moses, Heather George, Lauri Pressly, Brian Tallmadge, Jeff Wanamaker, Mike Miller, Harmonee McCrea, Ron Ehlers
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<u>Sturgis Showcase:</u>	Food Service Director Patti Miller explained the Community Eligibility Provision where all students K-5 get free lunch and K-12 get free breakfast.
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<u>Public Comments:</u>	There were no public comments.
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<u>The Consent Agenda:</u>	Mrs. Karen Stimson noted one change to the minutes. Mr. Sterling reviewed financial statements and invoices. Approval will be sought September 17.
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Action Items for Immediate Consideration:

A. Sturgis Central Commons Principal – Art Ebert

Dr. Ebert and Mrs. Airgood reviewed the process and recommended Mrs. Jeannine Koeneke as the new SCC Principal. There was a motion to approve by Mrs. Donmyer with support from Mr. Swihart. 6 ayes, 0 nays, motion approved.

B. Shared Services Agreement

Dr. Ebert reviewed the potential agreement with St. Mary's Assumption of Bronson to provide non-core services. There was a motion to approve by Mrs. Donmyer with support from Mr. Swihart. 6 ayes, 0 nays, motion approved.

Study Session Minutes
September 10, 2018
P.2

C. New Hires

Ms. Airgood introduced new teacher candidates in attendance and asked for board approval. There was a motion to approve by Mr. Boland with support from Dr. Millett. 6 ayes, 0 nays, motion approved.

Informational Item:

A. St. Joseph County School Board Association Meeting

Mrs. Stimson reminded the board that RSVP's for the meeting are due to her by September 24.

In administrative reports Mr. Sterling had nothing further.

Mrs. Airgood thanked the board and administration for their actions. She mentioned steps being taken to make the Jerolene playground accessible. PLC's tomorrow morning will include trauma training and CKLA.

Dr. Ebert reviewed steps on his action plan. The board members need to assess progress and turn in their forms. Mrs. Donmyer has heard great feedback on meeting changes. Dr. Millett mentioned Dr. Ebert's visibility in all buildings.

In Board Comments Mrs. Donmyer mentioned great comments on meeting changes, visibility and SMS traffic. Mr. Swihart heard Dr. Ebert on the radio this morning. Mr. Gorsuch welcomed the new employees and mentioned a recent article on concussions. SPS has had a certified trainer since the 1970's. Mr. Boland welcomed new hires and liked articles about the history of each building. Dr. Millett attended a meeting for the planning of Camp Fort Hill 90th Anniversary on October 13 from 1-6 pm. She welcomed Mrs. Koeneke. Mrs. Bird congratulated all on a great start and told Eastwood Principal Mike Miller thanks for the weekly Eastwood memo.

At 6:10 p.m. there was a motion to go into closed session to consider material which is exempt from discussion by State or Federal Statute by Mrs. Donmyer with support from Mr. Gorsuch. Roll call: Aye- Swihart, Gorsuch, Donmyer, Boland, Millett, Bird. 6 ayes, 0 nays, motion approved.

At 6:18 p.m. there was a motion to resume open session by Mrs. Donmyer with support from Dr. Millett. Roll call: Ayes- Swihart, Gorsuch, Donmyer, Boland, Millett, Bird. 6 ayes, 0 nays, motion approved.

There was a motion to approve teacher leave request by Mrs. Donmyer with support from Mr. Swihart. 6 ayes, 0 nays, motion approved.

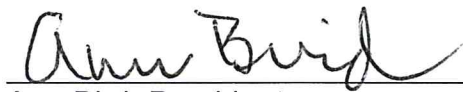
Study Session Minutes
September 10, 2018
P.3

At 6:19 p.m. there was a motion to go into closed session to consider material which is exempt from discussion by State or Federal Statute by Mr. Gorsuch with support from Mr. Boland. Roll call: Aye- Swihart, Gorsuch, Donmyer, Boland, Millett, Bird. 6 ayes, 0 nays, motion approved.

At 6:41 p.m. there was a motion to resume open session by Mr. Swihart with support from Mrs. Donmyer. Roll call: Ayes- Swihart, Gorsuch, Donmyer, Boland, Millett, Bird. 6 ayes, 0 nays, motion approved.

It was noted by Mr. Northrop that board approval is important for a grant application. There was a motion by Dr. Millett with support from Mrs. Donmyer to renew the Emergency Operations Plan. 6 ayes, 0 nays, motion approved.

Mrs. Bird adjourned the meeting at 6:42 p.m., after a motion by Mr. Boland with support from Mrs. Donmyer. 6 ayes, 0 nays, motion approved.



Ann Bird, President



Scott Boland, Secretary

Shared Service Agreement between Sturgis Public Schools and St. Mary's Assumption School

Duration, salary, and benefits:

Sturgis Public Schools will provide St. Mary's Assumption School with a 0.75 FTE K-8 teacher for the 2018-2019 school year. Sturgis Public Schools will collect the student FTE for the allowable time that St. Mary's Assumption School students are instructed by this teacher. This agreement will be reviewed annual, and the agreement must be agreed upon by both parties to continue for the following school year. The teacher will be paid per the St. Mary's Assumption School teacher salary schedule. For the 2018-2019 School Year this will be \$19,312.50 (calculated based on a full time rate of \$25,750.00 for a full time teacher). The teacher will be offered one-person healthcare, dental, vision, long term disability, and workers comp benefits through Sturgis Public Schools. St. Mary's Assumption School will pay for all other expenses related to this teacher (e.g. guest teacher coverage, professional learning, supplies, materials, and curriculum).

The teacher's schedule will be as follows:

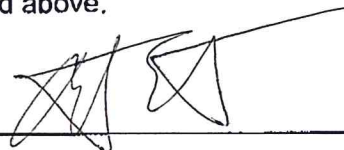
8:05-9:05	60 minutes	Art, Music, Physical Education, or Computers Instruction
9:05-10:05	60 minutes	Art, Music, or Physical Education Instruction
10:05-10:45	40 minutes	Art, Music, or Physical Education Instruction
10:45-11:25	40 minutes	Art, Music, or Physical Education Instruction
11:25-12:00	35 minutes	Planning
12:00-12:40	40 minutes	Lunch
12:40-1:20	40 minutes	Art, Music, or Physical Education Instruction

This equates to 5 hours 15 minutes per day or 26 hours 15 minutes per week. The teacher will provide instruction to 47 kindergarten through fourth grade students 40 minutes per day and instruction to 24 fifth through eighth grade students 60 minutes per day. We can only collect state funding for 40 minutes of the 60 per day for the fifth grade students.

Signatures:

Your signature below means that you agree to the terms outlined above.

Sturgis Public Schools Superintendent Signature & Date:

 9/11/18

St. Mary's Assumption School Principal Signature & Date:

 9/4/18

Sturgis Public School District, St. Joseph County
Minutes of the Regular Meeting of the Board of Education
Held in the Sturgis Central Commons Board Room
Monday, September 17, 2018 – 5:30 p.m.

The Regular Meeting of the Board of Education was called to order by President Ann Bird at 5:33 p.m.

A motion was made by Mr. Swihart with support from Mrs. Halling to approve the agenda as presented. 7 ayes – 0 nays, motion approved.

<u>Present:</u>	Paul Gorsuch	Kerri Millett	Scott Swihart
	Scott Boland	Gwen Donmyer	Ann Bird
	Emily Halling		

Absent:

Administration	Dr. Arthur Ebert, Superintendent
<u>Present:</u>	Ms. Nicole Airgood, Assistant Superintendent
	Mr. Ray Sterling, Director of Finance

<u>Visitors</u>	Von Metzger, Alejandra Garrett, Michelle Patrick-Sturgis Journal, Dan Carmichael, Holly Carmichael, Dexter Carmichael, Magdalena Carmichael, Mike Miller, Karen Wegner, Kris Crabill, Mike Stiles-WBET Radio
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<u>Public Comments:</u>	Mrs. Holly Carmichael, 903 Independence St., Sturgis Mrs. Carmichael is employed by GT Independence. They assist over 16,000 individuals with disabilities in more than 10 states. She wants to bring awareness about inclusivity, least restrictive classrooms, ADA compliant playgrounds and buildings. She wants to bring awareness to the board and the community so everyone can work together for compliance.
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Mr. Dan Carmichael, 903 Independence St., Sturgis
Mr. Carmichael challenged everyone to borrow a wheelchair and try to navigate a playground in our community.

<u>The Consent Agenda:</u>	The consent agenda was approved after a motion by Mrs. Donmyer with support from Mr. Boland. 7 ayes, 0 nays, motion approved.
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In administrative reports Mr. Sterling had nothing further.

Mrs. Airgood thanked Mrs. Carmichael for her comments and shared that she has established a monthly meeting to discuss ADA compliance topics and least restrictive environments. ISD Superintendent Teresa Belote will be involved to discuss the IEP process. NWEA training for K-5 is complete. Title and Lit teachers met and determined the cut scores.

Regular Meeting Minutes
September 17, 2018
P. 2

Dr. Ebert and others completed a traffic study at SMS and implemented a pilot program this week to help with traffic. He attended a Sturgis City Commission meeting last week and will be working with the city to produce a "Points of Pride" brochure.

In Board Comments Mrs. Halling thanked the presenters for their information. Mrs. Donmyer, Mr. Swihart, Mr. Gorsuch and Mr. Boland thanked Mrs. Carmichael. Dr. Millett also thanked Ms. Airgood for setting up the monthly meeting. Mrs. Bird thanked all the visitors and administrators for attending.

Mrs. Bird adjourned the meeting at 5:48 p.m., after a motion by Mr. Swihart with support from Mrs. Donmyer. 7 ayes, 0 nays, motion approved.



Ann Bird, President



Scott Boland, Secretary